[Template ‘Parent information before discharge’]

*Insert hospital logo*

Understanding what happened – hospital review

We are sorry that your baby has died. We understand that this is a difficult time to be reading new information.

It is important to understand as much as we can about what happened and why your baby died. In order to do this, in the coming weeks a hospital team at [*insert Trust/Health Board name*] will hold a meeting and review your and your baby’s/babies’ [*delete as appropriate*] care.

**The review will:**

* look at medical records, tests and results, including post mortem results if you have consented to one
* answer any questions you may have and address any concerns
* talk to staff involved
* look at guidance and policies to ensure the care you received was appropriate

The review may tell us that we need to change the way we do things or that good and appropriate care was given to your family.

**Involving you**

Your views are important and it would be helpful if you could share your feelings and thoughts about your care, or any questions you have with us before we carry out the review. To support you in doing this, we have provided you with a key contact:

|  |
| --- |
| *Insert name and contact details of the key contact* |

**Your key contact will:**

* call you to talk to you about the review process
* ask if you would like to ask any questions or give your perspective of your care to the review team
* give you choices about how you might do this

**Keeping you informed**

It may take up to [*insert the number of weeks*] weeks to gather all the information required for a review meeting. We understand that this is a long time to wait and if you would like to meet with a consultant before the review takes place, you can arrange this through your key contact. We may, however, not have any further information about what happened and why your baby died by then.

Once the review report is completed, a consultant will discuss its findings with you. We can also send you the review report by post or email if you prefer.

If you have any questions about this information please ask a member of staff before you leave hospital. Once you are [*insert the place e.g. home*] our key contact will be in touch with you within 10 days.